

# **PFC of White Oak Elementary Executive Board**

## **Meeting Minutes**

April 13th, 1:00 PM, ZOOM

### **I. Welcome**

- a. Sign in - April Driscoll, Cathy Anderson, Peachie Hytowitz, Elizabeth Galati, Elizabeth Martin, Jenn Liversidge, Julia Gelke, Kari Ostrovsky, Kim Brockman, Kristen Regier, Laila Jorns, Polly Link, Rita Brikina, Stephanie Lorntzen, Theresa Taylor, Wendy Cimino, Helen Geddes, Marin Sullivan, Aileen Peirce

### **II. Review & Approval of March Minutes**

- a. Approved by Elizabeth Galati and second by Polly Link
- b. Note from Elizabeth Martin - Title should be changed to Meeting Minutes (from Meeting Agenda)

### **III. Discussion Items**

#### **a. Principal's Report**

- i. Play Ground - main playground is up for replacement, \$75,000 budget from district, can replace both the main playground and the Kindergarten playground, but would need some funding from PFC to cover additional funding needs (\$99,000 to \$111,000 total for both playgrounds)
  - 1. Will need to approve budget request within the next few weeks in order to get paperwork submitted for summer installation
  - 2. Budget for next year still up in the air due to unknowns around specialist requirements and budget
  - 3. Playground add may require additional fundraising efforts next year
  - 4. Recommendation is to set up a side meeting to layout budget estimate with specialists and playground budget to determine next year's fundraising needs for Board approval
  - 5. Teachers will be reviewing designs this afternoon, suggestion also made to allow the kids to vote on the options

#### **b. Teachers' Report**

- i. Cathy Anderson
  - 1. Specialist order of preference from the teachers: PE, Art, Music

#### **c. Presidents' Report**

- i. Board Positions 2021-2022 and volunteer committee opportunity
  - 1. Open positions have been posted, many still open
  - 2. Helen Geddes has volunteered for Merchandising
  - 3. Maren Sullivan has volunteered for Social
- ii. Good Life Organics - would like to renew this option for next year as it will be back on campus

- iii. Tables for snack time - could be used, but teachers are having classes sit on the ground to add to time together and more movement time, tables also require spacing out time classes are on snack time

**d. Treasurer –**

i. P&L

1. APEX funding received in March

- a. Can switch this to another service that has a lower percentage take - suggestions welcome

**e. VP Academic -**

i. Staff Appreciation Week - May 3

1. Team working on banner and activities

ii. School supplies budget still may be a little higher next year

**f. VP Fundraising –**

i. May restaurant fundraiser - agree that we should schedule this

**g. VP Social –**

i. No items

**h. VP Community –**

i. No items

**i. VP Communications –**

- i. Newsletter items - needs to be submitted the Monday before and what is submitted needs to be approved by the school

**IV. New Business/Comments or Questions**

- a. 5th grade - memory book this year in lieu of a party, but have now found out that a party can be held, but fundraising is short, ask is for PFC to help with needed funding - will define funding needed and request approval
- b. Bylaws review and editing meeting needed

**V. Adjournment at 2:30**